

**National Tourism Organisation of Serbia**  
**Belgrade, Cika Ljubina 8**  
**www.serbia.travel**  
**Registration No: 3238/6**  
**Public procurement No: SVPP 18/2018**  
**October 1, 2018**

After completion of the small value public procurement, pursuant to Articles 107 and 108 of the Public Procurement Law (Official Gazette of RS, No. 124/2012, 14/15 and 68/15) and the Report on Technical Evaluation of Bids on October 1<sup>st</sup> 2018, the National Tourism Organisation of Serbia as the Contracting Authority hereby passes this

**DECISION**  
*to award contracts*

In the small value public procurement, SVPP No. 18/2018, for procurement of public relations services on the Russian market or the purposes of the National Tourism Organisation of Serbia, procurement contracts are hereby awarded as follows:

„Individual entrepreneur Tsvetkova Elena Igorevna“, Prospekt Vernadskogo d.91 building 2, kv.104, Moscow, Russia.

**E x p l a n a t i o n**

Subject of this public tender is provision of public relation services on the Russian market.  
 Title from the general registry of public tenders: 79416000 -Public relation services  
 The type of public procurement procedure: small value public procurement  
 The total estimated value of public procurement is RSD 4.320.000, exclusive of VAT.  
 Opening of bids took place on September 27<sup>th</sup> 2018 at 11:15 a.m. at the premises of the National Tourism Organisation of Serbia, address: Belgrade, Cika Ljubina 8.

Evaluation of bid was made by the Commission, consisting of:

- 1) Olga Stojanovic, market manager with a high education degree, Chairperson/President,
- 2) Aleksandra Dolapcev, market manager with a higher education degree, member
- 3) Jelena Bogdanovic, public procurement officer with a higher education degree  
 - Vesna Ninic, Head of the Department for Public Procurement, Legal and Personnel Affairs, deputy member

It is noticed that bidders' representatives are not present at the opening of bids.

Names of other persons present: -.

Just one bid with the following price as the evaluation criteria were received timely, i.e. by 27 September 2018 at 11:00 a.m. There were no late offers.

No.	Bidder	Registration number and date of the bid with the Contracting Authority	Price exclusive of VAT
1	Individual entrepreneur Tsvetkova Elena Igorevna, Prospekt Vernadskogo d.91 building 2, kv.104, Moscow, Russia	4460 13.11.2017. 12:48	4.375,00 EUR on a monthly basis 518.881,12 РСД*

\* Amounts were translated to dinars at the middle exchange rate of the National Bank of Serbia applicable on 27th September 2018, which is 118,4006 RSD for 1 EUR.

In the process of technical evaluation of the bids, the Commission found that the bid was received timely and was acceptable.

The Committee concluded that the bid is eligible and acceptable and proposed that the contract should be awarded to the bidder :

„Individual entrepreneur Tsvetkova Elena Igorevna“, Prospekt Vernadskogo d.91 building 2, kv.104, Moscow, Russia.

On the basis of the facts find in the procedure, it was decided as in the enacting clause of the Decision.

**Instructions on legal remedy:** A motion for the protection of rights can be submitted against this Decision within 5 days of the date of its publishing on the Public Procurement Portal. A motion should be submitted to the Contracting Authority, with a copy to the Republic Committee for the Protection of Rights in Public Procurement Procedures.

*W* **ACTING DIRECTOR** *BM*  
  
Marija Labovic  
